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**Headteacher – Mrs Judi Jackson**

Tuesday 2 June 2020

Dear Parents and Carers,

**Further Information on the Wider Reopening of Crayke C of E Primary School**

It is brilliant to have some of our youngest children back in school this week! We are very much looking forward to welcoming Year 1 back on Thursday and Year 6 back next Monday.

We thought it would be useful to summarise and update some information in advance of the return to school for the next two groups of pupils.

**What procedure do I follow for dropping off my child in the morning?**

We have extended the drop off and collection time so that parents will be able to maintain social distancing. It is really important that you drop your child at the allocated time and do not linger after drop off. We would ask that only one adult drops and collects their child so that we limit the number of people on site (this does not have to be the same adult each day). If you have no alternative but to bring your child's sibling along with you we understand that this may be necessary.

We have allocated the following timeslots for dropping off:

Keyworker children – 8:45am – 8:55am  
Year 6 – 9:00am – 9:10am  
Year 1 – 9:15am – 9:25am  
Reception – 9:30am – 9:40am

You can say goodbye to your child at the entrance to the playground and they will enter school via their designated door. You can then exit through the gates of Class 1's outdoor area, past the front door of school, in a one way system to avoid congestion. Hopefully these photographs will help make this clear!





### **How will my child get into the school building?**

Each bubble has been allocated their own entrance into school, as follows:

Keyworker children – Hall door near Class 3

Reception – Class 1 door into cloakroom

Year 1 – Door nearest Class 2 cloakroom

Year 6 – Hall door nearest Class 1

The children will only be able to enter and exit the building via their designated door.

### **What procedure do I follow for collecting my child at the end of the school day?**

We have also staggered the collection times for your child, as follows:

Reception – 2:45pm – 2:55pm

Year 1 – 3:00pm – 3:10pm

Year 6 – 3:15pm – 3:25pm

Keyworker children – 3:30pm

You will be asked to wait in your designated zone in the staff car park and the children will be brought to you at your allocated collection time. Here are some photographs to explain the process:







### **Will the children be in school all day, every day?**

Keyworker children will be able to be in school every day that they are required to be, as per previous discussions and agreement with those families.

For children in Reception, Year 1 and Year 6, we hope that we are able to maintain full day schooling provision as much as possible, as long as staff stay well and are able to maintain being in school. However there is one key exception to this. School will be closed early on Wednesday for these bubbles, to enable the school to have a mid-week deep clean and to allow staff to set and review the home learning tasks for the pupils in Years 2-5. The staggered collection times for your child on a Wednesday are therefore as follows:

Reception – 12:15pm – 12:25pm

Year 1 – 12:30pm – 12:40pm

Year 6 – 12:45pm

Lunch will be provided before they depart from school.

### **Where should I park my car when I drop off and collect my child?**

We would encourage you to walk or cycle to school where possible. If this isn't possible, we are asking all parents to park at the Sports Hall. This reduces congestion around the school site, which is especially important as we will be using the staff car park for zoning collection for your children and staff will therefore be parking in the layby outside school. Please note the layby will be closed to all parents and will only be available for staff parking and deliveries. We are grateful for your support with this.



**Will school lunches be provided?**

We are able to provide a school prepared packed lunch for your child each day. This will include a sandwich with a choice of filling, a cold savoury snack, a piece of fruit, a cake and a carton of juice. These will be freshly prepared daily by Mrs Yates and bagged up for the children to eat in their class bases or outside in fine weather. The current menu offer is available on the school website. As per usual arrangements, children in Reception and Year 1 will not be charged for their meals. For children in Year 6, the cost will be £13.25 per week. Payment can be made via ParentPay in the usual way – Mrs Bacon will request payment at the end of each week.

For all children, we ask that you commit to ordering a week's worth of meals at a time, to help with our ordering of supplies.

Should you wish to supply your child with their own packed lunch, please make sure that the lunch box is clearly named and that the items contained within are things that the children can easily open without adult assistance.

**What happens if I do not want my child to attend school at this time?**

Children who do not attend school will not be fined or penalised for not doing so. It is the decision of the parents, not school, whether you send your child back to school. Any absences will be authorised.

Thank you so much for your continued support.

Should you wish to discuss this in more detail, please do not hesitate to contact us.

Yours sincerely

Mrs Judi Jackson  
Headteacher